

TITLE I/N&D PROJECTS COORDINATOR MEETING

June 10, 2014

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ATTENDEES: Heather Davis-Schmidt, Sindie Kennedy and Connie Sage

AGENDA:

- 1) Community Eligibility
- 2) Free and Reduced Application Processing
- 3) Title I Private Schools Multi-District Agreement
- 4) N&D Monitoring
- 5) Amendment
- 6) Annual Report

DISCUSSION

- 1) Title I K-8 – entire school can receive F&R per Stacey R. and this would be fiscally beneficial. However, it has to be at 60%. Question if CS Porter is at 60%.

*** Sindie will check on this.**

Per Heather we are already using DC and F&R meal applications and Census dates for HS. We would continue to process the way we do for Title I. We can continue to use the data for poverty that we use for Title I. Use common poverty matrix. It will not change the way we allocate per Title I so it does not impact Title I if we use Community Eligibility.

*** Sindie will let Stacey R in Business Building know we can move forward on Community Eligibility once Stacey is back in the office.**

- 2) Discussion was held whether Stacey R. should take over the F&R applications and this was approved by Heather. Need to collaborate on mass mailing and determine whether they will pay for the costs of printing and mailing.

***Sindie will follow-up with Stacey R. on this. Need to have an agreement in writing between Heather and Burley.**

- 3) Discussed possible dates for Private School meeting to discuss coordinating Title I funds for MCS students from multiple districts. Discussed possibly doing after PLC Event.

*** Connie will contact MCS to set up times for Heather and Connie to meet with Jeremy, Ryan, and Kathy.**

Heather explained process regarding Private schools and multi-district as those students who attend MCS who live outside an attendance area but are Title I eligible. We do a contract of service for them to allocate (for multi-district would work with Pat and Lenora). Essentially we are their fiscal agent. Sindie has an electronic folder in Title I called Equitable Services for me to look at for information. Sindie stated that MCS always needs numbers as well as grade levels for future.

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- 4) Sindie is going to the archive on previous N&D Monitoring and Heather may have the narrative on her home computer. Talked about Learning Lab. The students are in transition. It is a transitionary program - the students are in between programs. Students are transitioning in or out of a regular K-12 programs. The Learning Lab works with students on building literacy and math skills. It is very individualized. They might help students transition back to school or society. The focus is assuring that students are reading and writing. Heather instructed Sindie to convert all monitoring documents into one PDF file with table of contents and pagination.

Discussed that Title I – Part A Monitoring will probably happen in Fall 2014. Sam Cole does most of this but will ask Connie for supporting documents.

- 5) Amendment – Kara is working on the Amendment. Money left over will need to go into Professional Development (per Kara this money is the remainder of SES monies).
***Connie will ask Sam C. about the letter of request (Waiver) to exceed our 15% carryover amount.**

High School level: Heather will be willing to pay for Sentinel and Willard to attend PLC Institute Event August 4-5th if there is money left over.

Elementary Level: Some of the left over budget monies should be allocated to Technical purchases.

Coaches/ERD's: If Budget monies left would be able to pay for airline tickets and registration for the October meeting (Assessment Training Institute) in Portland, OR in October (? 23-25). Heather said would like to send Coaches and the ERD's if possible. This would need to be done before the budget deadline.

Washington DC (N&D): Sindie would be able to use the left over budget money for her Washington DC Trip for N&D.

Check and Connect (N&D): Would pay for High School for Check and Connect

SuccessMaker: Will have to meet with the principals in the fall at 7 AM meeting. Need to know the cost. We will need to schedule a demo for a 7AM demonstration. Principals will have to figure out how this will work in their buildings. Instructional coaches (i.e., Crista) could do a demonstration.

- 6) N&D – Sindie to connect with Gary Evans at JDC. Sindie will be the contact person between the JDC and the high schools. The JDC has computers (laptops). Are they using them? If they are not using them, we should quit paying the net nanny subscription and distribute them in the high schools. Start working on this ASAP. Gary will be there over the summer.

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7) The Annual Report is Due on June 30th.

*** Connie will check with Trish about this.**

Next Meeting will be June 24, 2014 at 1:00 PM.

We will follow up on:

- Amendment – where are we at this point?
- Confirm Annual report ready to go
- Community Eligibility and Free and Reduced
- Private School meeting (they need to bring with them the student data for students outside MCPS that may qualify for Title I and are F&R. Need where they live (i.e. their school district).
- Need to finalize Amendment and be ready to input next grant.
 - What will we be importing into EGrants? Need to get Kara's spreadsheet. EGrant (need printout of this).